

**Evergreen Composite Squadron  
Civil Air Patrol**

**Activity Planning Document**

**Activity Name:**

**Project Officer:**

**Activity Date:**

**Activity Location:**

**Uniform:** BDU/Field                      Blues                      Squadron T-Shirt                      Civilian

**Description of Activity:**

**Activity Staff/Instructors:**

**Equipment Needed:**

**Transportation Needed:** Squadron Van                      POV

**CAP Mission Supported:** AE                      CP                      ES

**Notes:**

**Approval Timeline: (Before Activity)**

**Final Approval Request from Project Officer – 21 Days      Date:**

**Final Approval by Squadron Commander      – 16 Days      Date:**

**Activity Approval Request to COWG/CC      – 14 Days      Date:**