

1 JANUARY 2012

Cadet Programs

CADET ATTENDANCE



This Instruction establishes the attendance requirements for cadets at the Evergreen Composite Squadron.

1. All cadets are expected to actively participate in meetings and special activities as a requirement for promotion.
2. Active participation at meetings is defined as physically attending at least 50% of the meetings since completion of the cadet's last achievement. Additionally, at least 50% of the missed meetings must be classed as excused absences.
3. An absence is considered excused if the cadet's element leader, flight sergeant, or flight commander is notified at least 24 hours in advance of the missed meeting AND reason for missing the meeting is one or more of the below:
  - a. School homework, including studying for tests
  - b. Family activity
  - c. Illness or reasonable precaution to avoid spreading illnesses (see 4. for exception to 24 notice requirement)
  - d. CAP encampment or approved activity
4. Emergency situations arise which may prevent the 24 hour notice. In the event of an emergency, the cadet or parent should notify the cadet's chain of command as soon as practical with a brief explanation of the emergency. This includes a cadet being sick and missing school or a cadet's sibling having a contagious illness and the cadet being kept home to avoid spreading the illness.
5. All cadets are expected to sign up for special activities as their availability and interest allow. Cadets signing up for activities must make sure the project officer is notified if they are unable to attend as soon as the cadet is aware they will not be able to attend, at least seven days in advance if possible. This allows the project officer to potentially fill the opening if a waiting list has been established. Cadets failing to notify the project officer will have an unexcused absence noted. If a cadet is bumped from an activity, or an activity is cancelled, no penalty will noted on the cadet's record.

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6. There are several activities that require a maximum participation from the members of the squadron. These include:
  - a. Evergreen Lutheran Church Annual Clean-up Day (pays our rent)
  - b. Colorado Fallen Firefighter's Memorial (usually same day as a.)
  - c. Triple Bypass Bike Ride (primary fundraiser for squadron)
  - d. Evergreen Lutheran Church Grove Sale (helps pay our rent)
  - e. 9News HealthFair