

COWG Wing Encampment – Barracks Standards



Cadets assigned to the bottom bunk will use the left side closet, left side desk, and left side drawers below the bunks.

Beds. Beds will be made to standards at all times. **(Figure-1)**

- a. 45 degree hospital corners.
- b. 6 inch wide cuff will be made out of the top sheet and the blanket and will be parallel to the top/bottom of the mattress and be equal width throughout the length of the cuff.
- c. Top edge of cuff will be 18 inches from the top of edge of the mattress.
- d. No wrinkles in the sheets or the blanket.
- e. Pillow will be centered above the cuff. Pillowcase ends will be neatly folded into the pillowcase. The pillowcase will open towards the wall.

Closets. Cadets will keep only the items listed in their closets. All other items will go in their drawers under the beds. Closets will be free of dust.

- a. Items within the closet will be inspection ready and properly displayed.
- b. Hangers will be hung with the open end of the hook facing the rear.
- c. Only be one item per hanger.
- d. No more than three empty hangers at any time.
- e. Hangers will be spaced evenly across the closet rod.
- f. Clothing items will be hung in the following order, from left to right. **(Figure-2)**
 1. **Short Sleeve Blues Shirt/Blouse.** Hung with the left shoulder towards the outside.
 2. **Blues Trousers/Skirt.** Trousers: Folded over the hanger with the inseam together and the waistband and cuffs together. Zipper will be closed and buttons buttoned. Skirts: Folded in half with the waist and hem together, so the zipper is closed and not seen
 3. **ABU/BDU Blouse.** Hung with the left shoulder toward the outside.
 4. **ABU/BDU Pants.** Folded over hanger with the inseam together and the waistband and cuffs together. Buttons will be buttoned.
- g. All shelves will be dust free and maintained. All items will be in the correct order and will lie flat on the shelf with the front label up.
- h. There are five shelves on the left side of the closet. **(Figure-2)**
- i. Top Shelf: Must be empty. This shelf is not numbered .
- j. The second highest shelf (Shelf-1) will only be used for road guards vests and flashlight (if any). Road guard vest will be folded neatly and placed on the shelf when not in use. It will be centered and along the front edge.
- k. Third Highest Shelf (Shelf-2): Toiletries.
- l. Toiletries, not listed, will remain in the drawer under the beds.
- m. Toiletries on the shelf will be laying down with the front label up
- n. Toiletries will be against the left wall of the closet and perpendicular to the wall.
- o. Toiletries will be in the following order from **front to back** and evenly spaced. Toothpaste, toothbrush, Deodorant, Comb, Hair Brush, Shampoo, Conditioner, Soap/Body Wash, Razor,

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- Shaving Cream/Gel. If cadets do not have a specific item, do not leave a space for that item. (Example: If a cadet does not have conditioner, their soap/body wash will take the conditioners place.)
- p. Fourth Highest Shelf (Shelf-3): socks and T-shirts.
 - q. There will be six pairs of rolled socks against the left wall. They will be spaced one inch apart, starting one inch from the front edge of the shelf. They will be against the wall. They will be in the following order from front to back. Boot Sock Pair 1, Boot Sock Pair 2, Dress Sock Pair 1, Dress Sock Pair 2, Athletic Sock Pair 1, Athletic Sock Pair 2. The socks in the closet must be clean.
 - r. There will be four rolled T-shirts against the right wall. Each shirt will be rolled to eight inches. They will be spaced one inch apart, starting one inch from the front edge of the shelf. They will be against the wall. They will be in the following order from front to back. Black Crew Neck 1, Black Crew Neck 2, White V-Neck 1, White V-Neck 2. The shirts in the closet must be clean.
 - s. The bottom shelf (Shelf-4) on the left side will be used for extra shoes that do not fit on the bottom shelf on the right side. They will maintain an orderly appearance and, if possible, be in the same order. Not all cadets will use this shelf.
 - t. There are two shelves on the right side of the closet. **(Figure-2)**
 - u. The shelf above the closet rod (Shelf-5) will be used for covers and belts. They will be evenly spaced and in the following order from left to right. They will be one inch from the edge of the shelf. Flight Cap. Will be laying down with the opening to the left and the front of the cover at the front of the shelf. Blues Belt. Will be rolled with the buckle on the outside of the roll. The buckle will be placed so it is facing out of the closet and to the right. BDU Belt. Will be rolled with the buckle on the outside of the roll. The buckle will be placed so it is facing out of the closet and to the right. Squadron Cap. Will be placed with the bill facing out and with the inside of the cap facing the shelf. BDU Cover. Will be placed behind the squadron cap in the same way. The front of the bill will be one inch away from the back of the squadron cap.
 - v. The bottom shelf on the right side (Shelf-6) will have four pairs of shoes on it. Shoes will be evenly spaced. BDU Boots in the front right corner. Blues Shoes in the front left corner. Athletic shoes in the back left corner. Shower shoes in the back right corner.
 - w. Towels will be folded to 10 inches wide and hung over the provided bar against the edge. They will be folded in a manner such that the side edges of it are not visible by folding the sides into the center to meet each other. Cadets may fold their washcloth in half and fold it over the towel, centered.

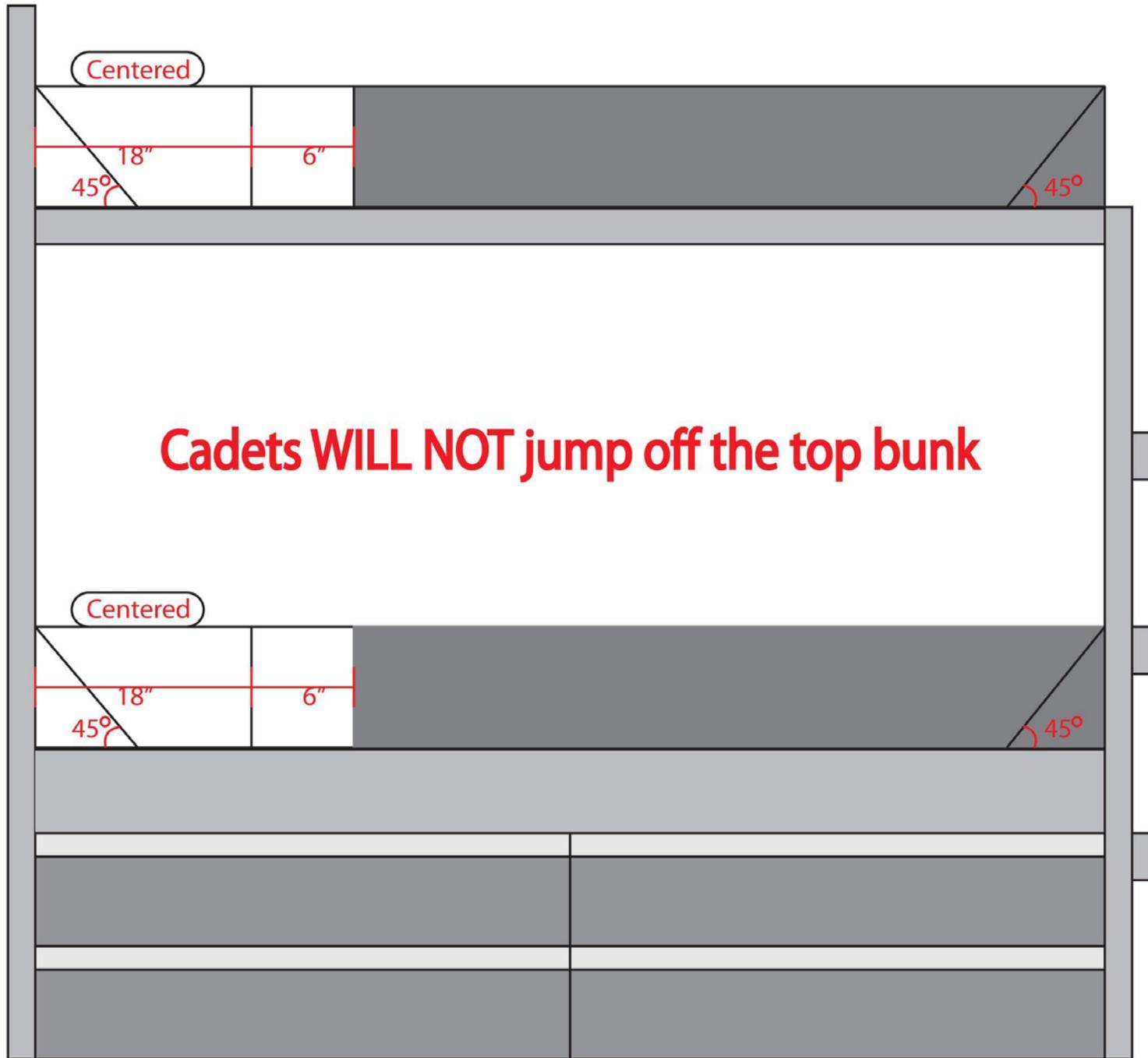


Figure 1 – Bed

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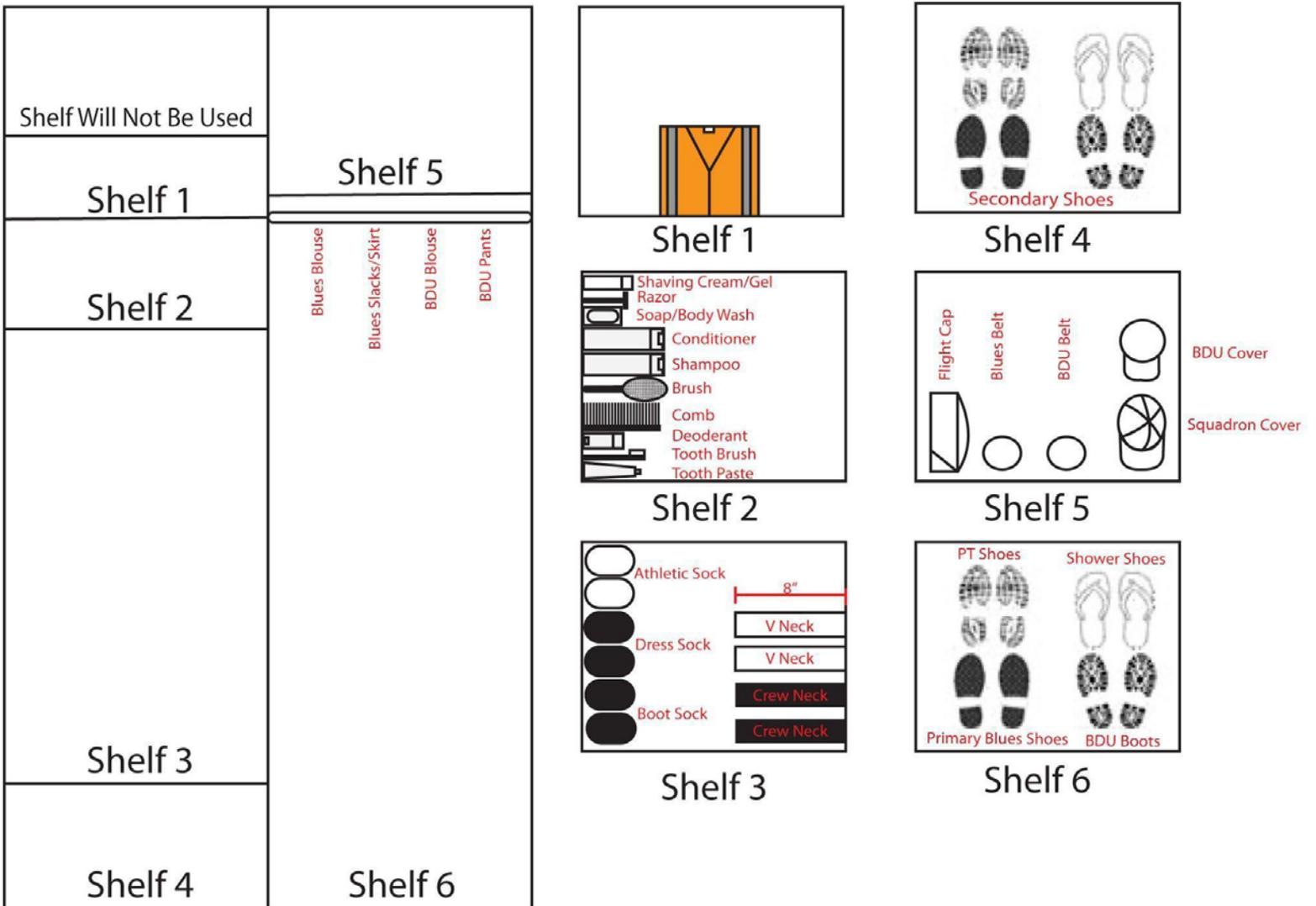


Figure 2 - Closet