



COLORADO SPRINGS CADET SQUADRON
COLORADO WING CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
P.O. Box 14205
Peterson AFB, CO 80914-0205

3 December 2012

MEMORANDUM FOR CSCS MEMBERS

FROM: CSCS/CC

SUBJECT: CSCS Policy Letter 08-03: Active Participation for Promotion

1. Cadets must dedicate themselves to the cadet program in order to be successful. While our cadets are busy with many activities, CAP requires active participation in order to get the most out of the program. CAPR 52-16 requires all cadets to participate actively in the unit in order to successfully complete an achievement. Paragraph 4-4b states:

a. Expectations of Cadets. Cadets are required to participate actively in their local unit if they are to progress in the Cadet Program. Excessive, unexcused absences may be cause for termination from CAP (see CAPR 35-3, *Membership Termination*). Any school-related activity is considered an excused absence. Cadets are responsible for informing their leaders in advance if they expect to be absent. School-related absences do not excuse cadets from promotion requirements.

2. Effective immediately, all cadets are required to participate in at least one unit activity and have at least 70% attendance at weekly meetings to complete each achievement. A unit activity is defined as any CAP sanctioned activity outside of the Tuesday night meetings that does not fulfill another promotion requirement. Examples include: color guard practice, ES activities, air shows, orientation flights, etc. Activities like 5th Tuesdays, basic encampments, Region Cadet Leadership School and Cadet Officer School that are used to fulfill other promotion requirements are not considered unit activities. The 70% attendance will be calculated from the date of the last promotion and only physical attendance counts; excused absences do not count towards fulfilling this requirement.

3. Please direct any questions with regard to this policy to the Deputy Commander for Cadets.

JEFFREY A. MUELLER, Lt Col, CAP
Commander